Crisis Relief Project – New York City
Travel, Hotel and Safety Information

Hotel Information

New York Marriott Marquis
1535 Broadway
New York, NY, 10036
212-398-1900

Hotel Check-In is on the 8th Floor.

Your reservations are guaranteed under the Envision Physician Services room block. You will only need to provide your valid photo ID as you arrive.

Hotel Onsite Contact:
Sebastian Pereira, Director of Event Planning
T: 212-704-8753
Sebastian.pereira@marriott.com

Air Travel

For your added safety, all travel must be booked or modified through the Group Travel Agents at TSI USA.

TSI USA Group Travel

Your airline confirmation email is addressed from Travel Focus (@travelfocus.com). For air travel assistance during the COVID-19 Response hours, please call 214-915-9131 & 800-829-1349 (groups@tsiusa.com).

TSI Response Hours
Monday – Friday  8:00 a.m. – 9:00 p.m. (Central)
Saturday – Sunday  8:00 a.m. – 8:00 p.m. (Central)
For emergency travel assistance after hours, call 888-507-0495 and provide this code: S/N200-EMC-COVID19.

**Early Check-Out**

If your assignment dates change, please contact the TSI Group Travel department to have your hotel stay changed at  Groups@TSIUSA.com

**Ground Transportation & Parking**

Your ground transportation will be booked when your air travel is booked. Watch for a separate email confirmation from Executive Transportation Group (ETG).

From the hotel: 24-hour shuttle service is provided by Executive Transportation Group-ETG (718-438-0404, Account 9038, Life #1139799)

There is no parking at the hospitals and for your safety rental cars are discouraged.

**Laundry Service**

Daily service is available for Marriott guests.


$10 fee will be paid by master account.

**Observe These Safety Rules During Your Stay**

Practice social distancing while in the elevators and in common spaces. For your safety and security, always keep your credentials visible while in all common spaces.

For added security, please walk in groups of two or more if possible when traveling outside of the hotel.

Equipment, garments, or other items utilized by Medical Team guests during the provision of medical service may not be brought into the Hotel. Used personal protective equipment (“PPE”) may not be brought into or laundered on the premises of the Hotel.

1) Medical Team members may not utilize any Hotel common spaces, including without limitation the Hotel lobby or any Hotel restaurants. Medical Team guests must, whenever feasible, use alternate entrances or exits that the Hotel has designated for the Medical Team’s use, instead of
using the Hotel’s main lobby entrance. If Group guests enter or exit the Hotel through the main Hotel lobby, the lobby must be cleaned and disinfected, to the Hotel’s satisfaction and at the Medical Team’s sole expense, each time a Medical Team member passes through the lobby.

2) If a Medical Team guest tests positive for Covid-19, notify the Hotel and will make alternate arrangements for the affected guest to check-out of the Hotel as soon as reasonably practicable. Until such time as the guest checks out of the Hotel, the guest will be expected to remain in the guest’s assigned guestroom.

3) Medical Team guests must not interact with other Hotel guests during their stay at the Hotel. The Medical Team guests must not invite any person who is not already a Medical Team Member occupying a guest room in the Hotel into the section of the Hotel where that group is being housed. Medical Team members should not visit each other’s rooms during their stay in the Hotel.

4) Hotel will provide housekeeping services for Medical Team’s guests on a weekly basis or as otherwise recommended by local health officials. Weekly housekeeping services will include changing of linens and towels, trash removal, and cleaning the guest rooms. Housekeeping services will take place while the guest is out of the room. Medical Team guests may request additional towels or toiletries by contacting the front desk. Requested items will be placed outside the guest’s door. Additional trash bags will be provided for Medical Team guests (for purposes of bagging soiled linens or disposing of trash). Full bags will be picked up by Hotel personnel during the weekly housekeeping services or as otherwise agreed upon by the Medical Team and Hotel. Guests must not place bags of trash or soiled linens outside the guestroom door.

5) Upon departure from the Hotel, each Medical Team member must remove any and all supplies, resources or other items brought into the Hotel by the guest. These items may not be discarded on Hotel property.